

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB
ON MONDAY 24TH FEBRUARY 2020 AT 7.30PM**

PRESENT:

Councillors: Cllr A. Acott , Cllr B. Palmer, Cllr J. Anderson, Cllr D. Blackwell, Cllr E. Harvey, Cllr. C. Sach, Cllr P. Greig, Cllr B. Campagna, Cllr N. Harvey and Cllr D. Anderson.

Present: Mrs E. De Can – Town Clerk and Miss J. Smith – Deputy Clerk
4 members of the public

CO/081/19 – APOLOGIES FOR ABSENCE

Apologies were accepted for Cllr P. May.

CO/082/19 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations of interest were received.

CO/083/19 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES

A member of the public advised that he supported item 10 of the agenda and felt that the council has too many committees and these should be condensed into one monthly meeting.

CO/084/19 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 3RD FEBRUARY 2020

Members **RESOLVED** that the minutes of the Council meeting held on the 3rd February 2020 be confirmed as a true record of the proceedings and were signed by the Town Mayor.

CO/085/19 – TO NOTE THE MINUTES FROM THE ENVIRONMENT AND OPEN SPACES COMMITTEE MEETING HELD ON THE 16TH DECEMBER 2019

Members noted the minutes of the Environment and Open Spaces Committee meeting held on the 16th December 2019.

CO/086/19 – TO NOTE THE MINUTES FROM THE COMMUNITY RELATIONS COMMITTEE MEETING HELD ON THE 13TH JANUARY 2020

Members noted the minutes of the Community Relations Committee meeting held on the 13th January 2020.

CO/087/19 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS

Members noted the officer's decisions under delegated powers.

CO/088/19 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA

Members noted the report with no questions raised.

CO/089/19 - TO REVIEW AND CONSIDER AMENDING THE PLANNING COMMITTEE TERMS OF REFERENCE

Members considered the planning committee terms of reference and **RESOLVED** to amend them to remove replacement homes and only consider major change of use applications, large scale new developments, any new development on green open spaces and all other new properties/structures or controversial builds will be reviewed by the chairman/vice chairman to make a decision whether a meeting is required.

CO/090/19 - TO REVIEW AND CONSIDER THE PROPOSAL FOR ALL DECISIONS TO BE MADE BY FULL COUNCIL AND TO DISBAND THE CURRENT COMMITTEE SYSTEM.

Members considered the proposal to disband the current committee system and **RESOLVED** by a majority of 6 votes, 2 against and 2 abstaining to disband the current Environment & Open Spaces committee and Community Relations committee with effect from the new timetable of meetings set at the Annual Council Meeting in May and all decisions will be made by a Full Council meeting which will be held every 6 weeks. Members **RESOLVED** that the Policy & Finance, Planning and Personnel committees will remain.

Cllr J. Anderson wished it noted that he is against this decision and thanked all committees for their hard work.

CO/091/19 - TO AGREE A WORKING GROUP FOR THE 2020 ARMED FORCES DAY TO CONSIDER ENHANCING THE EVENT.

Members considered a working group for the 2020 Armed Forces Day event and **RESOLVED** to appoint Cllr J. Anderson, Cllr D. Anderson, Cllr D. Blackwell, Cllr B. Campagna, Cllr B. Palmer and Cllr P. Greig. The Town Clerk confirmed that this working group will be convened within the next two weeks due to the urgency of organising the event.

CO/092/19 - TO AGREE A WORKING GROUP TO REVIEW AND CONSIDER CHANGES TO THE WEBSITE.

Members considered a working group to review the website and **RESOLVED** to appoint Cllr Blackwell, Cllr J. Anderson and Cllr C. Sach.

CO/093/19 - TO CONSIDER AND AGREE WHETHER THE COUNCIL WISH TO PROCEED WITH PURCHASING PAST TOWN MAYOR BADGES.

Members noted the recommendation made by the Policy & Finance committee to purchase Past Town Mayor badges and considered the updated costs provided and **RESOLVED** by a majority of 5 votes to not purchase Past Town Mayor regalia. 3 members were against this decision and 2 abstained from voting.

CO/094/19 - TO CONSIDER THE INVESTIGATED COSTS OBTAINED AND REVIEW THE PROPOSAL TO APPROACH CASTLE POINT BOROUGH COUNCIL TO TAKE OVER THE RESPONSIBILITIES AND MAINTENANCE OF THE DUTCH COTTAGE.

Members considered the proposal for the Dutch Cottage and **RESOLVED** unanimously that due to the unknown costs and potential future expenditure to the council this project should not proceed.

CO/095/19 - TO CONSIDER AND AGREE NOMINATIONS FOR BLUE PLAQUES

Members considered the nominations for Blue Plaques and **RESOLVED** by a majority of 6 votes that no blue plaques would be purchased for these nominations. Members agreed that the criteria for the scheme should be reviewed and a nomination process agreed in order to obtain more detailed information from applicants and location permission.

CO/096/19 - TO CONSIDER AND AGREE A RESPONSE TO THE REMOVAL OF PUBLIC CALL BOXES CONSULTATION.

Members reviewed the consultation and **RESOLVED** unanimously to respond confirming that the 3 most used boxes at Admiral Jellicoe High Street, Link Road Eastways and Monico Public House should remain.

CO/097/19 - TO AGREE THE PROPOSAL TO WORK WITH THE RBL AND ST NICHOLAS CHURCH TO HOLD A SERVICE TO CELEBRATE VE DAY ON THE 8TH MAY 2020.

Members **RESOLVED** unanimously to work with the RBL and St Nicholas Church to hold a service for VE day on the 8th May 2020.

CO/098/19 – TO NOTE THE REPORTS PROVIDED FROM THE FOLLOWING FORUMS AND GROUPS: -

- **Wyvern Community Transport – 18th November 2019 and 20th January 2020**
Members noted the minutes provided.

CO/099/19 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

Members **APPROVED** cheques for signature 203573 to 203583 and BACS002 payment inclusive were signed for A/c No 1.

List of Payments made between 24/02/2020 and 24/02/2020

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
24/02/2020	Age Concern Canvey Island	203573	£500.00	Grant - Laptop
24/02/2020	HM Land Registry	203574	£40.00	Land reg. -B/stand&S.front Gdn
24/02/2020	Aspect Maintenance Ltd	203575	£44.00	Bal of December Maintenance
24/02/2020	Police & Crime Commissioner	203576	£105.02	CSC expenses 01/09 to 31/12/19
24/02/2020	This is Fever Limited	203577	£24.00	Cloud hosting - February
24/02/2020	J & M Payroll Services Limited	203578	£36.00	Payroll processing - January
24/02/2020	D. Trower	203579	£20.00	Window Cleaning 22/01 & 14/02
24/02/2020	Stanley Marsh & Co. Ltd	203580	£325.83	No.11 Bld Ins - 01/02-31/01/21
24/02/2020	Trophy Store	203581	£232.44	6x Trophies
24/02/2020	G D Electrics	203582	£963.00	Electrical works at offices
24/02/2020	A. Wakenell	203583	£34.20	AW - Course 05/02 & 13/02
24/02/2020	Paul's Plumbing & Property Ser	BACS002	£145.00	Jet & unblock drains
		Total paid	£2,469.49	

CO/100/19 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Members discussed concerns regarding the Paddocks paddling pool closure and advised that discussions are needed with the Borough Council to keep this well used community facility open.

CO/101/19 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr Blackwell advised that the two Canvey Island county councillors have been given £10,000 funding for environmental projects in the East and West wards and advised that he would like to work with the Town Council on suitable projects. Cllr Blackwell confirmed that the criteria for the funding is yet to be advised.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

CO/102/19 - TO CONSIDER AND AGREE THE TENDER FOR THE HANGING BASKETS/PLANTER CONTRACT

Members considered the tenders received and **RESOLVED** to appoint Aspect Maintenance Ltd on a 5 year contract at a cost of £8,605 per annum.

The meeting closed at 9.40pm.

TOWN MAYOR

8th June 2020